

Performance statistics in relation Subject Access Requests – Data Protection Act.

<b>Timeliness</b>	<b>Total 2009</b>	<b>Total 2010</b>	<b>Total 2011</b>	<b>Total 2012</b>	<b>Total 2013</b>	<b>1<sup>st</sup> Qtr 2013</b>	<b>2<sup>nd</sup> Qtr. 2013</b>	<b>3<sup>rd</sup> Qtr 2013</b>	<b>4<sup>th</sup> Qtr. 2013</b>
Number of requests received that fulfil the definition of a request (Subject Access Request – Data Protection Act 1998)	44	43	63	60	85	15	18	25	27
Number of requests received that have been processed in full within the normal legal compliance time i.e. 40 calendar days	29	34	55	42	53	9	12	15	17
Number of requests received that have not been processed in full within the normal legal compliance deadline i.e. 40 calendar days	15	9	8	18	32	6	6	10	10

In addition to the SARs recorded above, the Information Unit dealt with a further 49 applicants who did not go on to submit the paperwork required to make a formal SAR.